



**BOARD OF DIRECTORS  
Meeting Minutes**

Tuesday, March 21, 2023 | 11:30–1:30 pm  
Galt Museum, Learning Studio

Present: Devon Smither, Gerald Heibert, Avice DeKolver, Heather Oxman, Jesse Sadlowski, Wilma Spear Chief, Adam Whitford, Roberta Stephens, Dennis Fitzpatrick, Darrin Martens, Mel Mpofu, Hilary Squires

Absent: Glenn Coulter

1. Call to Order: 11:39 am by Devon Smither

1.1. Acknowledgement Statement

2. Approval of Agenda

**Motion by Gerald Heibert to approve the Agenda as circulated, seconded by Dennis Fitzpatrick. CARRIED**

3. Consent Agenda

3.1. February 28, 2023 Minutes

**Motion by Dennis Fitzpatrick to approve the February 28, 2023 Minutes as circulated, seconded by Adam Whitford. CARRIED**

3.2. Business Arising from the Minutes

- The Buffalo Treaty has been supported by the City of Lethbridge, the University of Lethbridge, and Lethbridge College.

**Motion by Gerald Heibert to approve that the Galt Museum & Archives be a signatory on the Buffalo Treaty, seconded by Adam Whitford. CARRIED**

4. Action Agenda

4.1. CEO/Executive Director

- In discussion with the City to administratively look after the Buchanan collection. This will be managed by student interns under the supervision of Prof. Devon Smither at the University of Lethbridge.
- Move away from “Terms of Reference” at “Indigenous Advisory Committee” to a more collaborative “Sharing Circle” model.
- Outdoor digital screen to hopefully launch in September with a two-day festival funded through Culture Days (community billboard, public artwork, etc.)
- Galt School of Nursing hopes to raise \$10,000 for our upcoming Galt Hospital exhibit.

- March 30 at 1:30 there will be a blessing and smudge for the Nitsitapii Landscapes exhibit which is opening in the lower hallway.

**Motion by Avice DeKolver to accept the CEO's report, seconded by Jesse Sadlowski. CARRIED**

4.2. Executive Committee

- Some adjustments were made to the committee appointments following a review of the board manual.

Policy—Gerald Heibert, Heather Oxman, Dennis Fitzpatrick  
 Advocacy—Jesse Sadlowski, Dennis Fitzpatrick, Roberta Stephens  
 Cultural History—Wilma Spear Chief, Adam Whitford  
 Budget—Avice DeKolver, Mel Mpofu

**Motion by Gerald Heibert to approve the appointments to board committees, seconded by Heather Oxman. CARRIED**

- Striking an ad hoc committee for the proposed stakeholder event in September. This can be the advocacy committee (Devon, Dennis, Jesse, Roberta) as well Adam as an additional interested party.
- Christmas event to celebrate the staff, less formal, less expensive, to include more mingling.
- Watch for upcoming events that are of interest at the museum.
- cultureLINK request to find the costs associated with different options for connecting downtown to the river valley. A draft report will likely come from Darrin in the summer and could include funicular, transit service, ride share, and/or bike/scooter service. The trial bus will not run for a second summer.
- Board meeting in April, how to read a spreadsheet from Avice and Mel. Q1 numbers will then be available.

**Motion by Heather Oxman to accept the Executive Committee's report, seconded by Gerald Heibert. CARRIED**

4.3. Advocacy Committee

- No report.

4.4. Audit & Budget Committee

- The board's budget is \$8,000 per year.
- There was discussion about the financial pressures of the Northside Storage site.

4.5. Cultural History Collection Committee

- The deaccessioning project has no more funding and will be put on hold.
- A May meeting is planned for this committee's accessioning work.

4.6. Policy Committee

- A meeting was held related to updating the board manual and creating succession plans. Wilma, Gerald, and Devon will need to renew their place on the board; Heather and Avice will leave at the end of the term.
- Competency matrix to Roberta and Adam as new members; Heather will send them.
- Work on actively recruiting new members based on our ongoing needs.

- CEO performance review timing is being considered.

4.7. Friends of the Galt Museum & Archives

- The Friends' Annual General Meeting will be Friday, March 31 at 10:30 am on Zoom.

5. Round Table

- Gerald offered a reminder that board members can help support presenters when in attendance at an event. Don't be afraid to step up if there are technology or other concerns.

6. Upcoming meeting: April 25, 2023

7. Adjournment

**Motion by Jesse Sadlowski to adjourn the meeting at 1:05 pm.**