



**BOARD OF DIRECTORS  
Meeting Minutes**

Wednesday, January 18, 2023 | 11:30–1:30 pm  
Galt Museum, Learning Studio

Present: Gerald Heibert, Devon Smither, Avice DeKelder, Jesse Sadlowski, Wilma Spear Chief, Adam Whitford, Roberta Stephens, Glenn Coulter, Darrin Martens, Mel Mpofu, Hilary Squires, Kevin MacLean, Kimberly Lyall

Absent: Heather Oxman, Dennis Fitzpatrick

1. Call to Order: 11:35 am by Gerald Heibert

1.1. Acknowledgement Statement

2. Approval of Agenda

- Cultural History Collections Committee moved forward to accommodate Kevin's attendance.
- Elections moved nearer the end in anticipation of Devon's later arrival.

**Motion by Avice DeKelder to approve the Agenda as amended, seconded by Wilma Spear Chief. CARRIED**

2.1. Welcome new board members: Roberta Stephens and Adam Whitford

3. Consent Agenda

3.1. November 16, 2022 Minutes

**Motion by Avice DeKelder to approve the November 16, 2022 Minutes as circulated, seconded by Jesse Sadlowski. CARRIED**

3.2. Business Arising from the Minutes

- None

4. Action Agenda

4.1. CEO's Report

- AMA is releasing the Reconsidering Museums toolkit for marketing and branding. It can be overlaid with our own current branding and marketing initiatives. This could be ready in time for February's meeting.
- The digital strategy is still underway with Hatley Group. The first draft of the report is expected as soon as June 2023.
- Camina is working with Elders and knowledge keepers to have an all-night smoke here at the institution. As far as we know, this is the first one outside of an Indigenous organization.

- The Terms of Reference for the Indigenous Advisory Committee were discussed, including the composition of the membership and a potential format for communicating with the board.
- The annual giving campaign has raised \$17,000 of the expected \$25,000 for the permanent hospital exhibit.
- The CultureLINK report from the Cultural and Social Standing Policy Committee states: “That the Cultural and Social SPC recommend that City Council requests the Board of Directors of the Galt Museum & Archives to bring forward options and costs associated with the development of a transportation system between the Galt Museum and Fort Whoop-Up to a Cultural and Social SPC meeting by end of Q4.”
- Aly Byford is the new Visitor Services Coordinator after filling the role on an interim basis for the last several months.
- Beginning in February, it is hoped that staff will attend board meetings to share quick snapshots of their work.
- Darrin’s expectations of the board in the coming year include:
  - Read the agenda package and come prepared to all meetings
  - Participate in decision making
  - Attend events and programs that take place at the Galt and Fort

**Motion by Roberta Stephens to accept the CEO’s report, seconded by Wilma Spear Chief. CARRIED**

#### 4.2. Chair’s Report

- In his role as acting chair, Gerald shared his excitement for what lies ahead in the new year.
- Strategic Consultant Kimberly Lyall was introduced and began the work of determining the direction of the upcoming Board Retreat.

### 5. Reports

#### 5.1. Committee Reports

- Advocacy
  - No report.
- Audit & Budget
  - No report.
- Cultural History Collections Committee
  - The committee did not have quorum at the December meeting, so the recommendations were emailed to Devon and Tad to make the vote official.
  - Kevin and Wilma presented the committee’s researched recommendations to the board.

**Motion by Jesse Sadlowski to accept the recommendations of the Cultural History Collections Committee of the new accessions that were presented, seconded by Adam Whitford. CARRIED**

- Policy Committee
  - No report.

5.2. Friends of the Galt Museum & Archives

- No report.

5.3. Election

- Following three calls for nominations, the following people were selected to sit on the Executive Committee:

Wilma Spear Chief nominated Devon Smither as Chair.

Devon Smither nominated Gerald Heibert as Vice-chair.

Devon Smither nominated Avice DeKolver as Treasurer.

**Motion by Gerald Heibert to approve the appointments to executive, seconded by Adam Whitford. CARRIED**

- Committee appointments will be decided at the February meeting.

6. Upcoming meeting: tbd by poll

7. Adjournment

**Motion by Avice DeKolver to adjourn the meeting at 1:33 pm.**